

Stanwood Camano  
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### NON-LOCAL, OVERNIGHT & EXTENDED FIELD TRIP APPLICATION (To be completed by Teacher/Advisor)

School Stanwood High School Today's Date 10/19/16

Individuals/Group Involved Girls Swimming Number of Students 8-10

Activity State Swim Meet

Destination Federal Way

Departure Date 11/10/16 Return Date 11/12/16

Accommodations: Clayton Hotel 31611 Pete Von Reichbauer Way S.

Source of Revenue: athletic general / district

Fundraising Activities —

Individual Student Cost TBD Total Group Cost TBD

Insurance (special coverages) —

Purpose of Trip (include educational value) Girls who have qualified to swim at the state meet.

Has this trip been previously taken? Yes If yes, when? 11/15 most years for state

List of chaperones and students MUST be attached to this form. (Chaperones must be of each gender if students of each gender are attending.)

- 1. Additional information needed: \_\_\_\_\_
- 2. Insurance coverage to be arranged through the insurance office.
- 3. Parent permission and medical authorization forms go to principal.
- 4. All district employees need to submit a travel request form.
- 5. Notify school nurse.

[Signature]  
Signature of Initiator

[Signature]  
Signature of Building Principal

For Administration Use Only:

Board approval needed. Will be submitted on November 1, 2016 (JP)  
 Approved

Superintendent or Designee Signature

Date